



UNITED STATES MARINE CORPS  
MARINE CORPS INSTALLATIONS COMMAND  
3000 MARINE CORPS PENTAGON  
WASHINGTON, DC 20350-3000

Canc: Jan 18

MCICOMBul 1050

G-1

**JAN 19 2017**

MARINE CORPS INSTALLATIONS COMMAND BULLETIN 1050

From: Commander, Marine Corps Installations Command  
To: Distribution List

Subj: MCICOM HOLIDAY ROUTINE FOR CALENDAR YEAR 2017

Ref: (a) 5 U.S.C. 6103  
(b) NAVPERS 15560D  
(c) MCO 1050.3J  
(d) MCICOMO 1050.1

Encl: (1) 2017 Federal Holiday Listing

1. Purpose. To promulgate policy for the observance of Federal holidays. Publication of this Bulletin is intended to achieve consistency in the holiday routine designated for Marines, Sailors and Civilian Marines assigned to Marine Corps Installations Command (MCICOM).

2. Cancellation. MCICOMBul 1050 of 4 Nov 2015.

3. Background

a. The dates of recognized Federal holidays can be found at the Office of Personnel Management (OPM) website. The OPM publishes changes to the dates on which recognized Federal holidays are to be observed, as authorized by Presidential Executive Order.

b. The date designated as the official observance of a Federal holiday is the only day actually authorized for liberty (for military personnel) and holiday leave (for civilian employees).

c. The Department of Defense (DOD) and the Department of the Navy (DON) have historically provided guidance for sustaining operations during extended holiday periods (e.g., Thanksgiving, Christmas, and New Year's) under the concept of "minimal manning", which allows the Services to set a holiday routine policy that ensures personnel availability sufficient to satisfy anticipated mission and operational requirements.

d. Commander's Intent. Leaders and supervisors of MCICOM regions afford our military and civilian personnel the maximum opportunity for time off to safely enjoy the Federal holidays.

4. Action. Enclosure (1) lists all 2017 Federal holidays. Commanding Generals/Commanders shall:

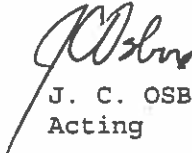
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a. In accordance with the references, grant liberty to military personnel and authorize liberal leave to civilians. Mission requirements, maintaining sufficient personnel to provide support to the field and higher headquarters, and the discretion of department and staff agency heads take precedence.

b. Conduct appropriate safe driving and recreational activities instruction prior to each holiday.

5. Reserve Applicability. This Bulletin is applicable to MCICOM and its subordinate commands. It is subject to change based on the Office of the Secretary of Defense or DON guidance; any revision will be promulgated separately, as required.

  
J. C. OSBORNE  
Acting

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## 2017 Federal Holiday Listing

\*New Year's Day (Monday, 2 January 2017)

Birthday of Martin Luther King, Jr. (Monday, 16 January 2017)

\*\*Washington's Birthday (Monday, 20 February 2017)

Memorial Day (Monday, 29 May 2017)

Independence Day (Tuesday, 4 July 2017)

Labor Day (Monday, 4 September 2017)

Columbus Day (Monday, 9 October 2017)

\*\*\*Veterans Day (Friday, 10 November 2017)

Thanksgiving Day (Thursday, 23 November 2017)

Christmas Day (Monday, 25 December 2017)

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\* January 1, 2017 (the legal public holiday for New Year's Day), falls on a Sunday. For most Federal employees, Monday, January 2, will be treated as a holiday for pay and leave purposes. (See section 3(a) of Executive order 11582, February 11, 1971.)

\*\* This holiday is designated as "Washington's Birthday" in section 6103(a) of title 5 of the United States Code, which is the law that specifies holidays for Federal employees. Though other institutions such as state and local governments and private businesses may use other names, it is our policy to always refer to holidays by the names designated in the law.

\*\*\* November 11, 2017 (the legal public holiday for Veterans Day), falls on a Saturday. For most Federal employees, Friday, November 10, will be treated as a holiday for pay and leave purposes. (See 5 U.S.C. 6103(b).)

**NOTE:** Inauguration Day, January 20, 2017, falls on a Friday. An employee who works in the District of Columbia, Montgomery or Prince George's Counties in Maryland, Arlington or Fairfax Counties in Virginia, or the cities of Alexandria or Fairfax in Virginia, and who is regularly scheduled to perform non-overtime work on Inauguration Day, is entitled to a holiday. (See 5 U.S.C. 6103(c).) There is no in-lieu-of holiday for employees who are not regularly scheduled to work on Inauguration Day

Enclosure (1)